



Request for Qualifications Fund Development Consultant

Founded in 1998, the mission of Lummi Island Heritage Trust is *to create a legacy of abundant open space, native habitat, and natural resources on Lummi Island by inspiring people to protect and care for the island's farms, forests, wetlands, and shorelines forever*. The Heritage Trust is a member-supported, accredited non-profit organization, which owns land, manages four land preserves and works with private landowners who wish to protect and preserve land on Lummi Island through donations of land and conservation easements. LIHT has protected over 1,088 acres of the island's precious natural areas – forever. <http://www.liht.org/>

Over two decades the Heritage Trust has experienced great success in raising substantial funds for special initiatives, including the purchase of the Otto Preserve, Curry Preserve, Baker Preserve, and, most recently, Aiston Preserve. Today LIHT seeks a qualified, dedicated, committed individual to move our fundraising to new levels. This contract position will include potential for substantial telecommuting options, flexibility, as well as work on beautiful Lummi Island with a dedicated team including the Executive Director, part-time administrative staff, and the board's Fund Development Committee.

LIHT seeks a skilled and successful team player who brings a demonstrated energy and passion for our mission, and the willingness and aptitude to work closely with staff and board in attaining fundraising success.

Contract Summary:

The consultant works closely with the Executive Director and supports the Fund Development Committee to develop and refine LIHT fundraising goals, strategies and benchmarks for annual giving and planned giving. The contractor will develop a work plan for achieving the following responsibilities.

Contract Deliverables and Performance Expectations:

- Support the Fund Development Committee in its work to implement the 2017 Fundraising Plan.
- Develop a clear and compelling case for support for LIHT.
- Prepare for and launch a comprehensive planned giving program.
- Work closely with the ED, Board of Directors and staff to fulfill the mission and achieve the vision of LIHT.
- Train, motivate and support the staff and board to maximize their effectiveness as

fundraisers for LIHT.

- Provide timely and thorough reports as needed.
- Support the Executive Director and select board members on meetings with donors and potential donors. Includes preparation of materials.

Required Qualifications and Attributes:

- Demonstrated success in nonprofit fund development consultation.
- Cogent verbal and written communication skills.
- Demonstrated ability to set and achieve or exceed goals and meet deadlines.
- Familiarity with planned giving program development.

Terms of Contract:

This is an 18 month, part time, contract position. The contract is renewable at the discretion of the Executive Director and Board of Directors. Benefits such as medical or dental insurance are not included.

Contract Range: not to exceed \$45,000 per year.

Application Process

Send letter of interest and qualifications to:

Lummi Island Heritage Trust

P.O. Box 158

Lummi Island, WA 98262

Or by Email to:

info@liht.org

Subject: FDC Application